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# Shareholders' Meeting

Section 6.1 Information and Agenda of Shareholders' Meeting	
1. Does the 'Order of the Day' avoid grouping issues related to different topics? (Best Practice 1)	YES
2. Is the item referring to Miscellaneous Affairs avoided in the "Order of the Day"? (Best Practice 1)	YES
3. Is the information on each established item in the "Order of the Day" available at least fifteen calendar days in advance? (Best Practice 1)	YES
4. Is there a form that contains in detail the information and possible voting alternatives, with which shareholders can issue instructions to their representatives on the direction in which they must exercise their voting rights corresponding to each item on the agenda? (Best Practice 3)	YES
5. Within the information that shareholders are given	
a) Is the proposal for integration of the Board of Directors included? (Best Practice 4)	YES
COMMENT: That information is available 15 days before the Meeting is held	
b) Is the curriculum vitae of the candidates to be part of the Board of Directors and does it have enough information to evaluate their category and, where appropriate, their independence? (Best Practice 4)	YES
COMMENT: When they are appointed, shareholders are given a short CV of each candidate	
Section 6.2 Information and Communication between the Board of Directors and Shareholders.	
6. Does the Board of Directors, in its "Annual Report to the Shareholders' Meeting", include relevant aspects of the work of the intermediary body or committees, which perform the functions of the following? (Best Practice 5):	
a) Audit. ***	YES
COMMENT: The report of the Audit and Corporate Practices Committee is submitted	
b) Evaluation and compensation	NO
COMMENT: NOT APPLICABLE	
c) Financial Planning.	NO
COMMENT: NOT APPLICABLE	
d) Corporate practices. ***	YES
COMMENT: The report of the Audit and Corporate Practices Committee is submitted	
e) Other (specify):	
7. Except for the information that must be kept confidential, are the reports of each intermediate body or committee presented to the Board available to shareholders along with the material for the Meeting?	YES
8. Are the names of the members of each intermediate body included in the 'Annual Report' presented to the Shareholders' Meeting? (Best Practice 5)	YES
9. Does the Company have the necessary communication mechanisms that allow it to keep shareholders and investors well informed in general? (Best Practice 6). If yes, please specify, and if not explain why.	YES
a) Specify and/or explain.	
Notices published in the digital page of the Mexican Stock Exchange and CIE, communicated by email and by telephone.	

Note: \*\*\* Compulsory function for companies that list shares in the stock market, which can be carried out in a shared form with other functions or in a single committee.

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# **Board of Directors**

Section 7.1 Functions of the Board of Directors	
10. Does the Board of Directors perform the following tasks? (Best Practice 7)	
a) Defines the strategic vision.	YES
b) Supervises the Company's operations.	YES
c) Approves the management.	YES
d) Appoints the General Manager and Senior Officials of the Company.	NO
e) It evaluates and approves the management of the Company's CEO and senior officials	YES
f) It makes sure that all shareholders:	
i. Are treated equally.	YES
ii. Have their interests protected.	YES
iii. Are given access to Company information.	YES
g) It assures the creation of value for the shareholders as well as the sustainability and the permanence in the time of the Company.	YES
h) Promotes:	
i. Responsible issue of information.	YES
ii. Responsible disclosure of information.	YES
iii. Ethical business management.	YES
i) Promotes transparency in administration.	YES
j) Promotes the establishment of internal control mechanisms.	YES
k) Promotes the establishment of mechanisms for assuring the quality of information	YES
I) Establishes policies for related party transactions	YES
COMMENT: Pursuant to the Securities Market Law	
m) Approves transactions with related parties.	YES

n) It ensures the establishment of mechanisms for:

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i. Risk identification.	YES
ii. Risk analysis.	YES
iii. Risk management.	YES
iv. Risk control.	YES
v. Adequate risk disclosure.	YES
o) It promotes the establishment of a formal succession plan for:	
i. The CEO.	NO
COMMENT: No. The Company is currently analyzing the development of a long-term plan	
ii. The senior officials.	NO
COMMENT: No. The Company is currently analyzing the development of a long-term plan	
p) It promotes responsibility in the Company. The form(s) in which the responsibility is promoted is / are:	
i. Deeds for the community.	YES
ii. Changes in mission and vision.	NO
iii. Changes in business strategy.	YES
iv. Consideration of interested third parties	YES
v. Other:	
As far as its business scope allows, the Company considers in its conduction and business strategy the participation of all members in its value chain. Among them, partners and shareholders; directors, officers and employees; customers and consumers; suppliers and strategic allies / partners; creditors; media and press; as well as government entities, regulators, non-governmental organizations and communities.	
q) It promotes the Company's declaration of its business ethical principles. The form(s) on which ethical principles are promoted is (are):	
i. Code of Ethics.	YES
ii. Dissemination and implementation of the Code internally and externally.	YES
COMMENT: It is published in the Intranet page of the Company. It is also distributed to employees regardless of their hierarchical level and t participants in the Company's value chain.	0
iii. Mechanism for reporting faults to the Code.	YES

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COMMENT: There is the Anonymous Complaint Program for collaborators, where complaints (which are based on their materiality and importance) are discussed in the Conduct Committee for analysis and evaluation and, consequently, respond appropriately for their correction. Likewise, a section to collect reports on complaints is available on the Company's website, which can be accessed by the interested party in an open and confidential manner. In this case, all complaints and bad reports are analyzed by the Compliance Officer, who, depending on the nature of the complaint or report, will follow-up punctually within the Company to be attended to:

YES iv. Mechanism of protection for informants COMMENT: Complaints are anonymous v. Other: r) It promotes the Company's consideration of third parties interested in making their decisions. The form (s) in which third parties are considered is (are): i. Responsible business management. YES ii. Sustainability Programs. YES iii. Other: s) Promotes the disclosure of faults to the Code of Ethics and protection of informants. The form (s) in which the disclosure of wrongful acts and protection of informants is (are): i. Dissemination of the Code of Ethics. YES ii. Special telephone line and / or website. YES COMMENT: Complaints are filed through email and telephone, always safeguarding the identity of the complainant. In addition, the Company has made available on its corporate website a section for complaints and denunciations where they may be checked anonymously and initially given prompt follow-up to the Compliance area of the Company. iii. Other: YES t) Is it certain that Company has the necessary mechanisms to prove that it complies with the different legal provisions that apply to it? 11. In order to ensure that the lines of authority and responsibility are transparent, the activities of the General Management are YES separated from those of the Board of Directors. (Best Practice 8). COMMENT: Yes, although the Chairman of the Board of Directors simultaneously serves as the General Manager of the Company. Section 7.2 Integration of the Board of Directors. 12. What is the number of proprietary advisers that make up the Board of Directors? (Best Practice 9, SML) \*\*\* 9 a) How many women make up part of the group? 0

13. In case there are Substitute Directors for the Board of Directors, how many are they? (Best Practice 10)

a) Among them, how many women are there?

COMMENT: The Secretary who is not a member of the Board of Directors is a female.

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14.If there is Substitute Director:	
COMMENT: There is no substitute director within the Company's Board of Directors	
COMMENT: There is no substitute director within the Company's Board of Directors	
COMMENT: There is no substitute director within the Company's Board of Directors, which is why there is no communication between directors and surrogate directors.	
16. The independent directors, at the time of being appointed, give the President of the Meeting a manifestation of fulfillment of the requirements of independence (Best Practice 11).	YES
COMMENT: It is carried out orally.	
17. The independent directors represent at least 25% of the total number of Directors (Best Practice 12)	YES
18. Of the total members of the Board of Directors, how many are(Best Practice 12):	
a) Independent (the one who meets the requirements of independence).	3
b) Patrimonial (Shareholders, even when they belong to the control group of the company that are not part of the management team).	0
c) Patrimonial and independent (Shareholders that do not exert significant influence, nor power of command, nor are they related to the management team of the Company.	0
d) Related (It is that counselor who is only an official).	3
e) Related patrimonial (Those shareholders who are part of the management team).	3
19. Do independent directors and shareholders jointly constitute at least 60% of the Board of Directors? (Best Practice 13)	YES
COMMENT: Three are patrimonial related; and 3 are independent	
20. Does the "Annual Report to the Shareholders' Meeting" presented by the Board of Directors mention the category of each director? (Best Practice 14)	YES
COMMENT: It is included in the Annual Report. It is mentioned in the Meeting	
21. Is that pointed out in the Annual Report presented by the Board of Directors? (Best Practice 14)	
a) The category of each director	YES
COMMENT: This is not mentioned in the annual report presented by the Board of Directors, but it is discussed in the section about the appointment of directors included in the same session of the Board of Directors at which that report is approved.	
b) The professional activity of each of the directors	YES
COMMENT: The biography of each director is included in the Company's annual report. Each time a Director is appointed, Directors and Shareholders are provided with a brief resume of the new candidate.	
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Note: \*\*\* Companies that list shares in the stock market may have a maximum of 21 directors.

## Section 7.3 Structure of the Board of Directors.

NOTE: In order to carry out its functions, the Board of Directors may create one or more committees to support it. In each of the following functions, under COMMENT, it should be indicated which body performs it or, if appropriate, explain why it is not carried out (Best Practice 15).

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22. For the purpose of making more informed decisions, indicate whether the following functions are handled by the Board of Directors (Be Practice 16):	st
a) Audit. ***	YES
b) Evaluation and Compensation.	YES
c) Finances and Planning.	YES
d) Corporate Practices. ***	YES
e) Other (please specify):	
YES AUDIT COMMITTEE AND CORPORATE PRACTICES The main functions of the Audit and Corporate Practices Committee are the following: - To give an opinion to the Board of Directors on matters that fall within the scope of the by-laws of the Company. Company and the applicable legislation; - Evaluating the performance of the Company's external auditor, as well as analyzing the judgment, opinions, and reports drawn up and sull for this purpose, the Committee may request the presence of the aforementioned auditor whenever it deems it convenient; - To discuss the financial statements of the Company with the persons responsible for its preparation and review; and based on this, recorr not to the Board of Directors its approval; - To report the Board of Directors of the situation of the internal control system and internal audit of the Company or of the moral persons it including irregularities detected, if any; - To support the preparation of the opinion of the Board of Directors on the contents of the Annual Report of the CEO and to submit it to the Directors for its subsequent presentation to the Shareholders' Meeting based, inter alia, on the external auditor To approve the remuneration of independent experts in cases where it deems it appropriate, for the adequate performance of its functions or whe required in accordance with the provisions of applicable law; - To approve the remuneration of the CEO, as well as the remuneration policies for the Relevant Directors To support the Board of Directors in the metator of auditing and corporate practices according to the Securities Market Law 23. Indicate which intermediate organ performs each of the following functions: - a) Audit. ***	emend or controls, Board of en
a) Audit Committee and Corporate practices	
b) Evaluation and Compensation.	
a) Audit Committee and Corporate practices	
c) Financial Planning.	
The board of directors develops the function directly in the sessions that it maintains on a quarterly basis.	
d) Corporate practices. ***	
d) Audit Committee and Corporate practices	

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e) Other (specify):	
24. Point out the number of proprietary directors that make up each of the intermediate bodies (Best Practice 16)	
a) Audit. ***	3
b) Evaluation and Compensation.	0
c) Financial Planning.	0
d) Corporate practices. ***	3
e) Other (Specified under comment):	0
25. Point out the number of independent proprietary directors that make up each of the intermediate bodies (Best Practice 16).	
a) Audit. ***	3
b) Evaluation and Compensation.	0
c) Financial Planning.	0
d) Corporate practices. ***	3
e) Other (Specified under comment):	0
26. How often do these intermediate bodies report their activities to the Board of Directors? (Best Practice 16)	
a) Audit. ***	Trimestral
COMMENT: An annual report is also submitted.	1
b) Evaluation and Compensation.	Other
c) Financial Planning.	Other
d) Corporate practices. ***	Trimestral
COMMENT: An annual report is also submitted.	
e) Other (specify):	

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27. Does the chairperson of each intermediate body invite the officers of the company whose responsibilities are related to the functions of the intermediate body? (Best Practice 16)	YES
28. Does each of the independent directors participate in any intermediate body? (Best Practice 16)	YES
29. If the answer to the previous question is negative, explain why.	
30. Is the intermediate body in charge of the Auditor's role presided by an independent director who has knowledge and experience in accounting and financial aspects? (Best Practice 16)	YES
29. If the answer to the previous question is negative, explain why.	

Note: \*\*\* Compulsory function for companies that list shares in the stock market, which can be carried out in a shared way with other functions or in a single committee.

Section 7.4 Operation of the Board of Directors	
32. How many sessions does the Board of Directors perform during the year? (Best Practice 17)	4
33. If the answer to the previous question is less than 4, explain what would be the reason:	1
a) The information is not timely	
b) Out of habit	
c) It does not matter.	
d) Other (specify):	
34. Are there provisions whereby a meeting of the Board of Directors may be convened with the agreement of 25% of the directors or the Chairman of an intermediate body? (Best Practice 18)	YES
35. If the answer to the previous question is positive, please elaborate on those provisions.	
The foregoing is in accordance with Clause Seventeenth of the Bylaws: "Seventeenth Session of the Governing Body; Convocations and Place of Celebration. (a) The Chairman of the Board of Directors, twenty-five percent (25%) of the directors or the Chairman of the committee (s) performing the Corporate Practices or Audit functions of the Company may convene meetings of the Board of Directors. (b) The sessions shall be held in Mexico City or in any other place of the national territory agreed by the same Council. Calls for these sessions must be sent to those who must attend at least five (5) calendar days in advance of the event, notwithstanding the fact that, on an annual basis, the Council may agree to a schedule of regular meetings, in which case a previous citation will not be required. With the summons must be sent the agenda or the list of issues to be discussed and resolved and, if not mediated, the agenda should be circulated with sufficient opportunity. "	
36. With how many days in advance do members of the board have access to information that is relevant and necessary for making decisions, according to the agenda contained in the summons? (Best Practice 19)	5
COMMENT: five or more days.	1
37. Is there a mechanism to ensure that the directors can assess matters requiring confidentiality? Even if they do not receive the necessary information with at least 5 working days before the session as established by the Code on non-confidential matters (Best Practice 19).	YES
38. If the answer to the previous question is positive, specify which are the mechanisms	
a) Via telephone	$\checkmark$

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b) E-mail

c) Intranet.

d) Printed document.

e) Other (specify):

In case of need, the Chairman or Relevant Managers contact them either by email, telephone or by pre-meeting with them.

39. When the directors are appointed for the first time, are they provided with the necessary information to keep them abreast of the company's affairs and to fulfill their new responsibility? (Best Practice 20)

## Section 7.5 Responsibilities of the directors.

40. Is each director provided with the necessary information regarding the obligations, responsibilities and powers of being a member of the Board of Directors of the company? (Best Practice 21)	YES
41. Do directors advise the Chairman and the other members of the Board of Directors of any situation in which there is or may result in a conflict of interest, refraining from participating in the corresponding deliberation? (Best Practice 22)	YES

42. Do the directors use the assets or services of the company only to fulfill the corporate purpose? (Best Practice 22)

43. Are there clear policies that allow, in exceptional cases, to use these assets for personal matters? (Best Practice 22)

COMMENT: Pursuant to the Securities Market Law

44. Do the counselors devote the necessary time and attention to their role, attending at least 70 percent of the meetings to which they are summoned? (Best Practice 22)

45. Is there a mechanism to ensure that directors maintain absolute confidentiality over all the information they receive in the performance of their duties and, especially, their own participation and that of other directors in the deliberations that are carried out in the sessions of the Board of Directors? (Best Practice 22)

COMMENT: All directors are persons of recognized prestige who have high professional ethics

46. If the answer to the previous question is yes, explain the mechanism:

a) Confidentiality Agreement

b) Exercise of your fiduciary duties.

c) Other (specify):

47. Do the proprietary directors and, where appropriate, their respective alternates keep each other informed about the matters dealt with at the meetings of the Board of Directors they attend? (Best Practice 22)

COMMENT: Not Applicable.

48. The proprietary directors and, if appropriate, their respective substitutes, support the Board of Directors with opinions and recommendations that derive from the analysis of the company's performance, so that the decisions that are adopted are properly	YES
supported? (Best Practice 22)	
49. Is there a mechanism for evaluating the performance and fulfillment of the responsibilities and fiduciary duties of the directors?	
(Best Practice 22)	NO

 $\checkmark$ 

YES

YES

YES

NO

NO

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# **Auditing Function**

Section 8.1 Miscellaneous Functions.	
50. Does the intermediate body that performs the auditing role perform the following functions? (Best Practice 23)	
a) Recommends to the Board of Directors:	
i. Candidates for external auditors of the company.	YES
ii. Hiring conditions	YES
iii. The scope of professional work	YES
b) Recommends to the board of directors the approval of additional services to those of external auditing.	YES
c) Supervises compliance with the professional work of external auditors.	YES
d) Evaluates the performance of the moral person that provides the services of external auditing	YES
e) Analyzes documents drawn up or subscribed by the external auditor, such as:	
i. Ruling.	YES
ii. Opinions.	YES
iii. Reports.	YES
iv. Audit report	YES
f) Meets at least once a year with the external auditor without the presence of civil servants of the company.	NO
COMMENT: Not based on what is known by who answers this questionnaire	I
g) It is the channel of communication between the Board of Directors and the external auditors.	YES
h) Ensures independence and objectivity of external auditors.	YES
i) Verifies:	I
i. Work Program.	YES
ii. Observation letters	YES
iii. Internal control reports.	YES
j) Meets periodically with the internal auditors without the presence of officials of the Company, particularly, to know:	1

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i. Work program.	NO
COMMENT: Not based on what is known by who answers this questionnaire	
ii. Comments and observations in the progress of his work.	NO
COMMENT: Not based on what is known by who answers this questionnaire	
iii. Other	
k) Gives its opinion to the Board of Directors on the policies and criteria used in the preparation of the financial information, as well as the process for their issuance.	YES
I) It contributes to the definition of the general internal control guidelines of the internal audit and evaluates their effectiveness.	YES
m) It verifies the implementation of mechanisms established for the control of the risks to which the company is subject.	YES
n) Coordinates the work of the external auditor, internal and commissioner.	YES
o) It verifies that the necessary mechanisms are in place to ensure that the company complies with the different provisions to which it is subject.	YES
p) How often does a review to inform the Board of Directors about the legal status of the company.	Trimestral
COMMENT: The Audit and Corporate Practices Committee at each of its sessions carries out a review of the legal situation of the company and it is who keeps the Board of Directors up to date or, if deemed necessary, the management communicates it directly to the Board.	
q) Contributes to the establishment of policies for operations with related parties. ***	YES
COMMENT: Yes. The Securities Market Law approves it.	
r) Analyzes and evaluates transactions with related parties to recommend their approval to the Board of Directors. ***	YES
s) Decides to hire third experts who issue their opinion on operations with related parties or some other matter, which allows the proper performance of their duties. ***	YES
t) Verifies compliance with the Code of Business Ethics.	YES
COMMENT: Through the periodic report of the internal audit committee.	
u) Verifies compliance with the mechanism of disclosure of wrongful acts and protection of informants.	YES
COMMENT: In accordance with the ethical structure set forth in the Code of Ethics, as well as the internal body that monitors the observance and ethical adherence of collaborators, plus that of other participants in the CIE value chain, the Audit Committee provides timely follow-up to those cases that may constitute factors with the potential to materially and significantly affect the nature of the Company's business, operations, and legal or financial structure.	
v) Assists the Board of Directors in the analysis of contingency plans and information retrieval.	YES

Note: \*\*\* Companies that list shares in the stock market carry out these recommendations in the role of Corporate practices.

## Section 8.2 Selection of Auditors.

51. Is there a refrain from contracting those offices in which the fees charged by the external audit and other additional rendered services to the company represent more than 10 percent of the total income? (Best Practice 24) YES

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2. Rotation:	
a) Is the member who changes the financial statements replaced at least every 5 years? (Best Practice 25)	YES
b) Is the working group that dictates the financial statements changed at least every 5 years? (Best Practice 25)	YES
3. Is the person who signs the audit report to the company's annual financial statements different from the one who acts as a commissioner? (Best Practice 26) ***	NO
COMMENT: Not Applicable	
i4. Is the profile of the Commissioner revealed in the annual report submitted by the Board of Directors to the Meeting? (Best Practice 27)	NO
COMMENT: Not Applicable	

Note: \*\*\* For public limited companies listed on the stock market, this practice is not applicable

Section 8.3 Financial information	
55. Does the intermediate body that performs the auditing role support the Board of Directors with a view to make decisions with reliable financial information? (Best Practice 28)	YES
56. This financial information is signed by (Best Practice 28):	
a) The CEO.	YES
COMMENT: The CEO, the corporate director of management and finances, as well as the legal representative, confirm that the annual report of the independent auditor, as well as the financial statements and their respective notes have been prepared by them.	
b) The CEO responsible for its elaboration.	YES
COMMENT: The CEO, the corporate director of management and finances, as well as the legal representative, confirm that the annual report of the independent auditor, as well as the financial statements and their respective notes have been prepared by them.	
57. Does the company have an internal audit area? (Best Practice 29)	YES
<ol> <li>If the previous answer is positive, indicate if the Board of Directors approves your general guidelines and work plans. (Best Practice 29).</li> </ol>	YES
59. Does the intermediate body that performs the audit function give its prior opinion to the Board of Directors for approval?	YES
60. Does the intermediate body that performs the audit function give its opinion to the Board of Directors to approve the changes to the policies and accounting criteria according to which the financial statements of the company are elaborated? (Best Practice 31)	YES
61. Does the Board of Directors approve, with the previous opinion of the committee that performs the audit functions, the necessary mechanisms to ensure the quality of the financial information presented to it? (Best Practice 32)	YES
62. If the financial information corresponds to intermediate periods during the year, does the committee that performs the audit functions ensure that it is elaborated with the same policies, criteria and practices the annual information is prepared with? (Best Practice 32)	YES

63. Are the general guidelines for internal control and, where appropriate, the review of the same submitted to the approval of the Board of Directors, based on the opinion of the intermediate body that performs the audit function? (Best Practice 33)	NO
COMMENT: Only for the approval of the Audit Committee and Corporate Practices and annually the Audit and Corporate Practices Committee reports on its activities to the Board of Directors	
64. Is the Board of Directors given support to (Best Practice 34):	
a) Ensure the effectiveness of internal control.	YES
b) Ensure the process of issuing financial information.	YES

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55. Internal and external auditors (Best Practice 35):	
a) Do they evaluate, according to their normal work program, the effectiveness of internal control, as well as the process of issuing inancial information?	YES
b) Do they discuss the results indicated in the letter of situations to inform?	YES
Section 8.5 Related Parties.	
66. Does the intermediate body in charge of the audit function support the Board of Directors in the following? (Best Practice 36) ***	
a) The establishment of policies for operations with related parties.	YES
COMMENT: Pursuant to the Securities Market Law	
b) Analysis of the approval process of related party transactions.	YES
COMMENT: Pursuant to the Securities Market Law	
c) The analysis of the contracting conditions of transactions with related parties.	YES
COMMENT: Pursuant to the Securities Market Law	
67. Does the intermediate body in charge of the audit function support the Board of Directors and does it analyze the proposals to carry out transactions with related parties outside the normal course of the company? (Best Practice 37) ***	YES
68. Are transactions with related parties outside the normal course of business, which represent more than 10% of the consolidated assets of the company, submitted to the Shareholders' Meeting? (Best Practice 37) ***	NO
COMMENT: 20 percent, pursuant to the Securities Market Law	

Note: \*\*\* Companies that list shares in the stock market carry out these recommendations in the function of corporate practices.

# Section 8.6 Verification of compliance. 69. Does the intermediate body in charge of the Audit function ensure the existence of mechanisms to determine whether the company complies adequately with the legal provisions that apply to them? (Best Practice 38) NO COMMENT: The Secretary of the Board of Directors annually reports to the Director of Administration on the dispositions that are applicable to CIE and its attachment to them. NO

 70. If the answer to the previous question is yes, select the mechanisms.

 a) Legal audit.

 b) Pending legal reports.

 c) Other (specify):

 71. Is a review carried out, at least once a year, of the legal opinion of the company and is it informed to the Board of Directors? (Best Practice 38)

 YES

 COMMENT: Quarterly the Audit Committee and corporate practices review important judgments

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# **Evaluation and Compensation Function**

Section 9.1 Generic functions.	
72. Does the intermediate body in charge of the Evaluation and Compensation function submit to the Board of Directors for its next approval? (Best Practice 39)	
a) The criteria for designating or removing the CEO and senior officials. ***	NO
COMMENT: The CEO was appointed by the Shareholders' Meeting	
b) The criteria for the Evaluation and Compensation of the CEO and senior officials. ***	YES
c) The criteria for determining separation payments to the CEO and senior officials.	NO
d) The criteria for the compensation of directors.	NO
COMMENT: This is approved at the shareholders' Meeting	
e) The proposal made by the CEO on the structure and criteria for staff compensation.	NO
f) The proposal to declare the company as a socially responsible entity.	NO
g) The Code of Business Ethics of the company.	NO
COMMENT: The audit committee and corporate practices do this.	
h) The system of information of wrongful acts and the protection of informants.	NO
COMMENT: Approved by the audit committee and corporate practices.	
i) The formal succession system of the CEO and senior officials, and verification of compliance.	NO
73. Do the CEO and high-level officials abstain from participating in the deliberations of questions 72 (a), (b) and (c) in order to prevent a potential conflict of interest? (Best Practice 40)	YES

Note: \*\*\* Companies that list shares in the stock market carry out these recommendations in the role of corporate practices.

Section 9.2 Operating Aspects.	
74. Are the aspects related to their functions, the scope of their objectives and the evaluation of their performance considered regarding the remuneration of the CEO and the high-level officials? (Best Practice 41)	NO
75. Does the annual report presented by the Board of Directors to the Shareholders' Meeting reveal the policies used and the components that make up the remuneration packages of the CEO and the high-ranking officials of the company? (Best Practice 42)	YES
COMMENT: The Audit Committee, Corporate Practices and Board of Directors review the packages.	
76. Does the intermediate body in charge of the Evaluation and Compensation function support the Board of Directors, and does it previously review the terms of engagement of the CEO and senior officials to ensure that their probable payments for separation from the company adhere to the guidelines approved by the Board of Directors? (Best Practice 43)	NO

## CORPORACION INTERAMERICANA DE ENTRETENIMIENTO, S.A.B. DE C.V.

# MEXICAN STOCK EXCHANGE

## BEST CORPORATE PRACTICES QUESTIONNAIRE

77. In order to ensure a stable succession process, do you have a formal succession plan for the CEO and senior officials of the Company? (Best Practice 44) NO

78. If the answer to the previous question is negative, explain why or select one of the following reasons:	
a) The company has been created very recently.	
b) Staff members are young.	
c) Staff members have been hired recently	
d) It is not a relevant issue	
e) Other (specify):	
The Company is analyzing the development of a succession plan in the long term.	

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BEST CORPORATE PRACTICES QUESTIONNAIRE

# **Financial Planning Function**

Section 10.1 Generic Functions.	
79. Does the intermediate body in charge of the Financial Planning function carry out the following activities? (Best Practice 45):	
a) It studies and proposes to the Board of Directors the strategic vision of the Company to ensure its sustainability and permanence over time.	YES
COMMENT: Some of these functions are carried out by the Board of Directors and / or the Audit Committee and Corporate Practices	
b) Analyzes and proposes general guidelines for the determination and monitoring of the company's strategic plan.	YES
COMMENT: Some of these functions are carried out by the Board of Directors and / or the Audit Committee and Corporate Practices	
c) Evaluates and comments on the investment and financing policies of the company proposed by the Board of Directors	YES
COMMENT: Some of these functions are carried out by the Board of Directors and / or the Audit Committee and Corporate Practices	
d) Comments on the premises of the annual budget and follows up on its application, as well as its control scheme (Best Practice 49).	NO
e) It evaluates the mechanisms presented by the general management for the identification, analysis, administration and control of risks to which the Company is subject (Best Practice 50).	YES
COMMENT: Some of these functions are carried out by the Board of Directors and / or the Audit Committee and Corporate Practices	
f) Evaluates the criteria that the CEO presents for the disclosure of the risks to which the company is subject (Best Practice 50).	YES
COMMENT: Some of these functions are carried out by the Board of Directors and / or the Audit Committee and Corporate Practices	
Section 10.2 Operating Aspects.	
80. Does the intermediate body in charge of the Financial Planning function support the Board of Directors so that one of the sessions is dedicated to defining or updating the company's long-term vision? (Best Practice 46)	YES
COMMENT: Although there is no Financial Planning committee to support the Board of Directors, the functions that would be part of it are continuously carried out by the Company, supported by key directors of the Administration, who are either advisors or assistants to the Board Director's Meeting.	of
In addition to the foregoing, based on the Report of the CEO to the Board, each session of the Board of Directors discusses and analyzes the structure and financial results of the Company in a detailed manner. Hence, this exercise (which is a regular part of the agenda in the session leveraging the discussion and analysis of the strategy and situation of the CIE's businesses.	
81. Does the intermediate body in charge of the Financial Planning give support to the Board of Directors by reviewing the strategic plan submitted by the CEO for approval? (Best Practice 47)	YES
COMMENT: Although there is no Financial Planning committee to support the Board of Directors, the functions that would be part of it are continuously carried out by the Company, supported by key directors of the Administration, who are either advisors or assistants to the Board Director's Meeting.	of
In addition to the foregoing, based on the Report of the CEO to the Board, each session of the Board of Directors discusses and analyzes the structure and financial results of the Company in a detailed manner. Hence, this exercise (which is a regular part of the agenda in the session leveraging the discussion and analysis of the strategy and situation of the CIE's businesses.	
82. Does the intermediate body in charge of the Financial Planning function give the Board of Directors support by analyzing the policies that presents for approval? (Best Practice 48)	t the CEO

YES

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b) The contracting of derivative financial products.	YES
c) Investments in assets	YES
d) Contracting liabilities	YES
83. Regarding the previous section, does the intermediate body in charge of the Financial Planning ensure they are in line with the strategic plan and correspond to the normal turn of the Company? (Best Practice 48)	YES
COMMENT: Although there is no Financial Planning committee to support the Board of Directors, the functions that would be part of it are continuously carried out by the Company, supported by key directors of the Administration, who are either advisors or assistants to the Board of Director's Meeting.	
In addition to the foregoing, based on the Report of the CEO to the Board, each session of the Board of Directors discusses and analyzes the financial structure and financial results of the Company in a detailed manner. Hence, this exercise (which is a regular part of the agenda in the sessions) allows leveraging the discussion and analysis of the strategy and situation of the CIE's businesses.	
84. Does the CEO present to the Board of Directors at each session a report on the situation of each of the risks identified? (Best Practice 57	YES
COMMENT: Although there is no Financial Planning committee to support the Board of Directors, the functions that would be part of it are continuously carried out by the Company, supported by key directors of the Administration, who are either advisors or assistants to the Board of Director's Meeting.	
In addition to the foregoing, based on the Report of the CEO to the Board, each session of the Board of Directors discusses and analyzes the financial structure and financial results of the Company in a detailed manner. Hence, this exercise (which is a regular part of the agenda in the sessions) allows leveraging the discussion and analysis of the strategy and situation of the CIE's businesses.	